

MONROE COUNTY WATER AUTHORITY

Governance Committee Meeting
Thursday, November 3, 2016
8:45 a.m.

Attending:

Committee:

Wendy Bleier-Mervis, Chairperson
Scott A. Nasca
Sheryal A. Volpe

Staff:

Nicholas Noce
Kathleen Prestidge
Richard Metzger
Kathleen Eisenmann
Kathleen Lomb

Others:

Raymond Miller, Esq. of HS&E
Frank Allkofer, Legislative Liaison

The meeting of the Governance Committee was called to order by Chairperson Bleier-Mervis at 8:45 a.m.

1. **Review and Readopt Conflicts of Interest Policy** – Mr. Nicholas Noce informed the Committee that staff reviewed the Conflicts of Interest Policy and recommended no revisions. The Governance Committee proceeded as follows:

Motion was made by Mr. Nasca, seconded by Ms. Volpe, and passed unanimously to approve the Conflicts of Interest Policy as presented and to forward to the full Board for its approval.

2. **Review and Readopt Code of Ethics Policy** – Mr. Nicholas Noce informed the Committee that the Code of Ethics Policy was revised last year and that staff recently reviewed the Code of Ethics Policy and recommended no revisions. The Governance Committee proceeded as follows:

Motion was made by Ms. Volpe, seconded by Mr. Nasca, and passed unanimously to approve the Code of Ethics Policy as presented and to forward to the full Board for its approval.

3. **Review and Readopt Disposal Guidelines** – Mr. Nicholas Noce informed the Committee that staff reviewed the Disposal Guidelines and recommended no revisions. The Governance Committee proceeded as follows:

Motion was made by Mr. Nasca, seconded by Ms. Volpe, and passed unanimously to approve the Disposal Guidelines as presented and to forward to the full Board for its approval.

4. **Review and Approve Revised Policy Governing the Use of Authority Discretionary Funds** – Mr. Nicholas Noce informed the Committee that this policy needed to be revised in order to incorporate the changes made to the Authority's Mission Statement, which was revised in August of 2016. The Governance Committee proceeded as follows:

Motion was made by Ms. Volpe, seconded by Mr. Nasca, and passed unanimously to approve the revised Policy Governing the Use of Authority Discretionary Funds as presented and to forward to the full Board for its approval.

5. **Review and Approve Revised Policy for Tracking and Disposal of Fixed Assets** – Mr. Nicholas Noce informed the Committee that the Policy for Tracking and Disposal of Fixed Assets was reviewed by staff and only minor housekeeping changes were recommended. After reviewing those revisions, the Governance Committee proceeded as follows:

Motion was made by Mr. Nasca, seconded by Ms. Volpe, and passed unanimously to approve the revised Policy for Tracking and Disposal of Fixed Assets as presented and to forward to the full Board for its approval.
6. **Review and Approve Revised MCWA Compensation Philosophy** – At 8:48 a.m., Ms. Volpe made a motion to enter executive session to discuss the recommended revisions to the MCWA Compensation Philosophy. The motion was seconded by Mr. Nasca, and the Committee unanimously agreed to enter executive session. At 9:09 a.m., motion to conclude executive session was made by Mr. Nasca, seconded by Ms. Volpe, and approved unanimously by the Governance Committee. No formal action was taken by the Governance Committee, however, this item will go before the full Board for approval at its November 10, 2016 meeting.
7. **Confirm Next Governance Committee Meeting** – The Governance Committee confirmed that its next scheduled meeting will be Thursday, December 1, 2016 at 8:30 a.m.

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There being no further business to come before the Governance Committee, motion was made by Ms. Volpe, seconded by Mr. Nasca, and approved unanimously to adjourn the meeting at 9:13 a.m.

Kathleen Lomb
Secretary to the Governance Committee