

## MONROE COUNTY WATER AUTHORITY

Governance Committee Meeting Minutes  
Thursday, November 1, 2018  
8:45 a.m.

### Attending:

#### Committee:

Wendy Bleier-Mervis, Chairperson  
Sheryal A. Volpe

#### Staff:

Nicholas Noce  
Larry Magguilli  
Richard Metzger  
Diane Hendrickson  
MaryAnn Hussar

#### Others:

Raymond Miller, Esq. of HS&E  
Frank Allkofer, Legislative Liaison

The meeting of the Governance Committee was called to order by Chairperson Bleier-Mervis at 8:59 a.m.

1. **Review and Readopt Conflicts of Interest Policy** – Mr. Noce informed the Committee that Executive Staff performed their annual review of the Conflicts of Interest Policy and recommended no revisions. The Governance Committee proceeded as follows:

Motion was made by Mrs. Volpe, seconded by Ms. Bleier-Mervis and passed unanimously to approve the Conflicts of Interest Policy as presented and to forward to the full Board for its approval at their November 8, 2018 Board Meeting.

2. **Review and Approved Revised Code of Ethics Policy** – Mr. Noce informed the Committee that Executive Staff performed their annual review of the Code of Ethics Policy and recommended minor revisions. The Governance Committee proceeded as follows:

Motion was made by Mrs. Volpe, seconded by Ms. Bleier-Mervis, and passed unanimously to approve the Code of Ethics Policy as revised and presented and to forward to the full Board for its approval at their November 8, 2018 Board Meeting.

3. **Review and Readopt Policy Governing the Use of Authority Discretionary Funds**  
Mr. Noce informed the Committee that Executive Staff performed their annual review of the Policy Governing the Use of Authority Discretionary Funds and recommended no revisions. The Governance Committee proceeded as follows:

Motion was made by Mrs. Volpe, seconded by Ms. Bleier-Mervis, and passed unanimously to approve the Policy Governing the Use of Authority Discretionary Funds as presented and to forward to the full Board for its approval at their November 8, 2018 Board Meeting.

4. **Review and Approve Revised Policy Regarding the Acquisition of Interests in Real Property** – Mr. Noce informed the Committee that Executive Staff performed their annual review of the Policy Regarding the Acquisition of Interests in Real Property and recommended minor revisions. The Governance Committee proceeded as follows:

Motion was made by Mrs. Volpe, seconded by Ms. Bleier-Mervis, and passed unanimously to approve the Policy Regarding the Acquisition of Interests in Real Property as revised and presented and to forward to the full Board for its approval at their November 8, 2018 Board Meeting.

5. **Review and Approve Revised Software Code of Ethics Policy** – Mr. Noce informed the Committee that Executive Staff performed their annual review of the Software Code of Ethics Policy and recommended minor revisions. The Governance Committee proceeded as follows:

Motion was made by Ms. Volpe, seconded by Ms. Bleier-Mervis, and passed unanimously to approve the Software Code of Ethics Policy as revised and presented and to forward to the full Board for its approval at their November 8, 2018 Board Meeting.

6. **Review and Approve Revised Disposal Guidelines Policy** – Mr. Noce gave a detailed review of the minor change being recommended to the Disposal Guidelines Policy. The Governance Committee proceeded as follows:

Motion was made by Mrs. Volpe, seconded by Ms. Bleier-Mervis, and passed unanimously to approve the Disposal Guidelines Policy as revised and presented and to forward to the full Board for its approval at their November 8, 2018 Board Meeting.

7. **Confirm Next Governance Committee Meeting** – The Governance Committee confirmed that its next scheduled meeting will be Thursday, December 6, 2018 at 8:30 a.m.

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There being no further business to come before the Governance Committee, motion was made by Ms. Volpe, seconded by Ms. Bleier-Mervis, and approved unanimously to adjourn the meeting at 9:07 a.m.

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MaryAnn Hussar  
Secretary to the Authority