

MONROE COUNTY WATER AUTHORITY

Governance Committee Meeting
Thursday, March 3, 2016
8:30 a.m.

Attending:

Committee:

Larry M. Magguilli, Acting Chair
Scott D. Nasca

Staff:

Nicholas Noce
Kathleen Prestidge
Kathleen Eisenmann
Kathleen Lomb

Others:

Raymond Miller, Esq. of HS&E
Frank X. Allkofer, Monroe County Legislative Liaison

The meeting of the Governance Committee was called to order at 8:30 a.m. by Mr. Magguilli, the Acting Chairperson of the Governance Committee due to Chairperson Bleier-Mervis's scheduled absence.

1. **Review and Readopt Annual Statement of Investment Policy** – Ms. Kathleen Prestidge informed the Committee that within the Annual Statement of Investment Policy there is a requirement that the policy be reviewed annually and revised when necessary. She stated that the policy had been reviewed by staff and there were no recommendations for revisions. The Governance Committee proceeded as follows:

Motion was made by Mr. Nasca, seconded by Mr. Magguilli, and passed unanimously to readopt the Annual Statement of Investment Policy as presented and to forward to the full Board for its approval.

2. **Review and Adopt Customer Information Privacy Policy** – Mr. Noce informed the Committee that the Customer Information Privacy Policy is a new policy and will replace the Authority's Identity Theft Prevention Policy. He stated the Identity Theft Prevention Policy was originally created to meet a Federal Communications Commission requirement that no longer applies to the Authority. The new policy focuses on protecting customer information. Following some discussion, the Governance Committee proceeded as follows:

Motion was made by Mr. Nasca, seconded by Mr. Magguilli, and passed unanimously to adopt the Customer Information Privacy Policy as presented and to forward to the full Board for its approval.

3. **Review and Adopt Data Breach Notification Policy** – Mr. Noce stated the Data Breach Notification Policy is a new policy and works in tandem with the Customer Information Privacy Policy. This policy identifies how the Authority will respond in the event of a data security breach. The Governance Committee proceeded as follows:

Motion was made by Mr. Nasca, seconded by Mr. Magguilli, and passed unanimously to adopt the Data Breach Notification Policy as presented and to forward to the full Board for its approval.

4. **Review and Readopt Mission Statement** – Mr. Noce informed the Committee that based on its review of the Mission Statement, staff recommends no revisions. The Governance Committee proceeded as follows:

Motion was made by Mr. Nasca, seconded by Mr. Magguilli, and passed unanimously to readopt the Mission Statement as presented and to forward to the full Board for its approval.
5. **Review and Approve Report on 2015 Performance Measurements** – Mr. Noce reviewed the Report on 2015 Performance Measurements. He responded to questions from the Committee and then the Governance Committee proceeded as follows:

Motion was made by Mr. Nasca, seconded by Mr. Magguilli, and passed unanimously to adopt the Report on 2015 Performance Measurements as presented and to forward to the full Board for its approval.
6. **Review and Approve 2016 ABO Performance Measurements** – Mr. Noce stated because the 2015 ABO Performance Measurements worked well, staff recommends no changes for 2016. The Governance Committee proceeded as follows:

Motion was made by Mr. Nasca, seconded by Mr. Magguilli, and passed unanimously to adopt the 2016 ABO Performance Measurements as presented and to forward to the full Board for its approval.
7. **Board Self-Evaluation** – Mr. Noce informed the Committee that most of the Board Members' Confidential Evaluations of Board Performance had been completed and returned and that once all were received a summary would be prepared and filed with the NYS ABO. This item was for informational purposes only and did not require any action by the Committee.
8. **Confirm Next Governance Committee Meeting** – The Governance Committee confirmed that its next scheduled meeting will be Thursday, June 2, 2016 at 8:30 a.m.

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There being no further business to come before the Governance Committee, motion was made by Mr. Nasca, seconded by Mr. Magguilli, and approved unanimously to adjourn the meeting at 8:46 a.m.

Kathleen Lomb
Secretary to the Governance Committee